

- Required
- Local
- Notice

AVAILABILITY OF ALTERNATIVE FORMAT INSTRUCTIONAL

~~_____ MATERIALS USED IN DISTRICT SCHOOLS~~

The Board of Education recognizes its responsibility to ensure that all the instructional materials used in the district's schools are made available in a usable

~~alternative format for students with disabilities in accordance with their individual~~

5. Notification

Notification shall be given to the appropriate authority in writing, as soon as practicable, but not later than 10 days after the date of the occurrence. The notification shall include the following information:

- (a) The name and address of the person or organization that reported the occurrence.
- (b) The name and address of the person or organization that caused the occurrence.
- (c) The name and address of the person or organization that was injured or damaged.
- (d) The date, time, and location of the occurrence.
- (e) A description of the occurrence, including the nature and extent of the injury or damage.
- (f) The name and address of the person or organization that is responsible for the occurrence.
- (g) The name and address of the person or organization that is providing the notification.
- (h) The name and address of the person or organization that is receiving the notification.
- (i) The name and address of the person or organization that is investigating the occurrence.
- (j) The name and address of the person or organization that is providing the notification.
- (k) The name and address of the person or organization that is receiving the notification.
- (l) The name and address of the person or organization that is investigating the occurrence.
- (m) The name and address of the person or organization that is providing the notification.
- (n) The name and address of the person or organization that is receiving the notification.
- (o) The name and address of the person or organization that is investigating the occurrence.
- (p) The name and address of the person or organization that is providing the notification.
- (q) The name and address of the person or organization that is receiving the notification.
- (r) The name and address of the person or organization that is investigating the occurrence.
- (s) The name and address of the person or organization that is providing the notification.
- (t) The name and address of the person or organization that is receiving the notification.
- (u) The name and address of the person or organization that is investigating the occurrence.
- (v) The name and address of the person or organization that is providing the notification.
- (w) The name and address of the person or organization that is receiving the notification.
- (x) The name and address of the person or organization that is investigating the occurrence.
- (y) The name and address of the person or organization that is providing the notification.
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